Virginia Birth-Related Neurological Injury Compensation Program

Board of Directors Meeting

Minutes for January14, 2025

Attendees:
David Ratz, Esq., Chair
Kevin Logan, Esq.
Ronald Ramos M.D.
M. Cathy Slusher M.D.
John Gordon
Patricia Byrnes-Schmehl-Attended Remotely

Also Present:
Dawn McCoy, Executive Director
Ronda Holloway, Deputy Director
Carter Dages, Director of Finance
Alexander Smith, Claims Manager
Margarita Pelaez-King, HR Generalist
Grace Farmer, Administrative Assistant
Blanche Jennings, Administrative Assistant
Scott Fitzgerald, Senior Assistant Attorney General, Office of the Attorney General
Calvin Brown, Esq. Office of the Attorney General
Mike Moore, Esq., Special Counsel

Call to Order:
Chairman Ratz called the meeting to order at 10:40 a.m.
One Remote Attendee, with sound and visual

Minutes:
Mr. Ratz suggested the minutes for December be corrected. The motions were not made by Mr. Ratz but by other Board Members.

Motion to correct and table for the next board meeting on February 11, 2025, made by Member John Gordon, seconded by Member Cathy Slusher, approved unanimously.

Finance:
Deputy Director Ronda Holloway reported there were no major updates. The 20/21 audit is still underway, and she is providing information as requested.

She is happy to report that the revenue year to date exceeded 2023 by 35%.

A discussion of the team projects included the team reaching out to medical providers to collect expected fees to grow revenue. They are also working on updating the Board of Medicine address information as it is not always accurate. Members Cathy Slusher and

Ronald Ramus commented on the need to notify medical providers by email as that is the trend and how the Board of Medicine corresponds now.

Director Dawn McCoy commented that a conversion could be done relatively easily The team has this task on their agenda along with researching a new database to replace the FoxPro system that is currently in use.

The motion to accept the Finance Report was made by Member Ronald Ramus and seconded by Member Cathy Slusher. Approved unanimously.

Investment Report

Director Dawn McCoy reported no updates at this time due to the Finance Committee not meeting since December.

Member Michael Hoover, Committee Chair, indicated they were working on transferring general operations funds to the investment portfolio.

The next Finance Committee Meeting will take place after the scheduled Board of Directors Meeting on February 11, 2025.

Chairman Ratz advised that we did not need to request a motion as there we no new updates.

Public Comment

No one was in attendance

Chairman Ratz moved to go into Closed Section at approximately 11:00 am:

In accordance with the provisions of Section §2.2-3711 (A)(8) and Section §2.2-3705.5 (11) of the Code of Virginia, I move that the Board go into closed meeting for the purpose of

Consultation with legal counsel and briefings by staff members of consultants pertaining to actual or probable litigation, where such consultation or briefings in open meeting would adversely affect the negotiating or litigating posture of the Board, and consultation with legal counsel employed or retained by the Board regarding specific legal matters requiring the provision of legal advice by such counsel regarding:

Discussion of records the Virginia Birth-Related Neurological Injury Compensation Program is required to keep confidential pursuant to Virginia Code Section §38.2-5002.2; more specially, records concerning the deliberations of the board of directors in connection with specific claims, as prevented from being disclosed by Virginia Code Section §38.2-5002.2 (iii).

Member Ronald Ramus motioned, Member John Gordon seconded the motion, all approved.

New Business

The portal was introduced to streamline the claims process, reducing the time of processing from 30 minutes to 5/10 minutes.

Director McCoy and Alexander Smith attended the General Assembly meeting on 1/13/2025 for the introduction of Bill 793 for the program that Senator Head submitted. We will continue to consult with him.

She shared that the next board meeting is scheduled for February 11, 2025, following the meeting schedule of the 2nd Tuesday of each month. It will be held from 10:30 – 12:00.

Adjournment:

Chairman Ratz adjourned the meeting at 1:50 p.m., motion to adjourn was done by Member Cathy Susher and seconded by Member Ronald Ramus.